



# PARENT HANDBOOK

**ELEMENTARY | 2024 - 2025**

The Mission of Lenoir City Christian Academy is to partner with parents in the discipleship journey of their children, engaging them in the Bible, establishing a Christian worldview, and equipping students to be successful, life-long learners.

## Letter to Families

Dear Parents:

Thank you for your interest in Lenoir City Christian Academy, a ministry of First Baptist Church Lenoir City. We have adopted an admissions policy that opens the school to families who are like-minded spiritually, who are supportive of our philosophy, objectives, and standards of education, and whose children meet our enrollment standards. Our purpose is to serve families who desire not simply a private education, but a distinctively Christian education for their children.



Before applying for admission to our school, please read the parent handbook. The parent handbook will introduce you to many of the school's policies, procedures, and expectations for both parents and students.

The first several pages of the parent handbook explain our religious purpose, mission, and beliefs. This school unashamedly believes, teaches, and practices a literal interpretation of the Word of God. If you do not agree with our religious mission and beliefs, enrolling your student in our school will likely cause him or her confusion. For example, if a question regarding biblical lifestyles arises in Chapel or your student's classroom, the teacher will answer from a biblical viewpoint consistent with our mission and belief statement. If your beliefs and lifestyle choices are not in agreement with our doctrinal stance, that answer will likely create conflict in your student's heart and mind. This internal conflict could drive a wedge between you and your student, cause your student to negatively judge you as a parent, or force your student to choose between our teaching and what he or she learns at home. We respect your desire to place your student in the best possible learning environment. However, we reserve the right to refuse admission to any student who does not hold the same spiritual beliefs as set forth in our Statement of Faith.

Biblical principles are integrated into every subject taught at our school. Our staff is committed not only to academic excellence, but also to teaching students how to apply the truths of God's Word, this school will complement the beliefs and ideals your child is taught at home. We look forward to partnering with you to educate your child in God's truth.

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## Vision and Mission

### Mission

The mission of Lenoir City Christian Academy is to partner with parents in the educational and discipleship journey of their children, engaging them in the Bible, establishing a Christian worldview, and equipping students to be life-long learners. As a Ministry of First Baptist Church Lenoir City, LCCA fully incorporates and abides by the Baptist Statement of Faith.

### Vision

Lenoir City Christian Academy will strive to provide students with Biblical training in the context of academic excellence. Lenoir City Christian Academy will strive to provide a loving and nurturing environment where children are able to thrive.

### Core Values

Lenoir City Christian Academy will strive to model our core values in everything we do. We will be...

**Redemptive-** introducing people to Jesus Christ our Savior and helping them to overcome mistakes and failures in order to improve and to grow every day.

**Relational-** caring for the needs of others and demonstrating respect because all people are created in the image of God.

**Resourceful-**making the best use of strengths, talents, gifts, and fiscal resources whether as a teacher or as a student.

## **Bible Verses**

"And Jesus increased in wisdom and in stature and in favor with God and man." Luke 2:52

"Him we proclaim, warning everyone and teaching everyone with all wisdom that we may present everyone mature in Christ." Colossians 1:28

## **Goals of Education**

LCCA maintains clear written statements of philosophy, vision, mission, beliefs, and core values, as well as a statement of faith. These statements reflect and communicate a clear purpose and direction for school effectiveness and student growth. Stakeholders have participated in surveys, discussions, and committees to add input in the development of these statements.

Our philosophy reflects a child development concept known as “whole child”. We believe that each child has five aspects of his/her being which we touch. All five are equally important and include:

### **Spiritual**

Included in daily lesson plans are Bible stories, songs, a blessing before meals, bulletin boards with Christian themes, art and craft ideas, etc. All teaching reflects an evangelical Christian faith and is age appropriate. Children are taught about God’s love. The Academy also teaches children to have a healthy respect for God. The Academy teaches children about the person and work of Jesus Christ through using age appropriate introduction to the Gospel (good news).

### **Physical**

Outdoor play and movement activities allow students to learn to use large muscles as they run, climb, jump, push, and pull. Elementary students have structured PE, per teacher direction, with games, relays, skills, and exercise, with free play incorporated.

### **Mental**

The students are challenged with the use of curriculum, technology, learning centers and special activities such as music, field trips, special speakers, etc. It is our goal to give individual attention to all students through maintaining small teacher-student ratios.

## **Emotional**

LCCA's desire is to help the student to move from a home environment into a school setting by helping them mature in their reactions and expression of their emotions. They should be able to feel good about themselves and be able to communicate their feelings appropriately.

## **Social**

LCCA's goal is to help students work and play within their peer group. To help them be kind, to share, to cooperate, be helpful, to be respectful, and to accept responsibility as an individual and as part of the group.

# **Ministry**

An integral part of LCCA is teaching the students about God and his love. LCCA believes in the inerrancy of the Bible. Biblical concepts will be integrated throughout the curriculum. Some students may receive teaching at home or attend church, but for many students this may be the only window of opportunity for the gospel in their lives. It is our responsibility to plant the seeds for a strong foundation for Christian growth.

## **Ministry Statement of Purpose**

Lenoir City Christian Academy exists to provide biblically centered and academically appropriate curriculum and instruction with the intention of equipping children to grow “in wisdom and stature, and in favor with God and man” (Luke 2:52). The curriculum, personnel, facilities, and daily operations are all determined with this goal in mind. Lenoir City Christian Academy exists to partner with parents in determining the best course in life for each student and cannot replace the responsibility of parents to raise their children in the home where the love of God is taught and experienced.

Lenoir City Christian Academy addresses educational practices from a Christian perspective by allowing each student the opportunity to begin to understand themselves and the world from a biblical worldview.

This process happens through a variety of academic and developmentally appropriate strategies which include both formal instruction and informal interaction. Formal instruction will include activities such as chapel, classroom academic instruction, and discovery centers. Classroom instruction is driven by the concept of biblical integration meaning that the truths of the Bible are woven throughout all teaching so students may see that all truth is God's truth. Informal interaction is concerned with the day-to-day interaction between students and the teacher and peer to peer relationships. Personnel who demonstrate a Christian lifestyle and students that strive to follow an appropriate code of conduct are essential to the success of this part of education. Lenoir City Christian Academy intends to educate and care for the whole

student and includes meeting the needs of each student spiritually, physically, mentally, emotionally, and socially.

## School History

First Baptist Church of Lenoir City, TN was founded in the year 1894. The church has been a strong light for Christ in Lenoir City and Loudon County during her years of ministry. In 2001, the church called Dr. Cleo “Jack “Jackson III as senior pastor. Dr. Jackson encouraged the church to expand its influence through a variety of ministries, including Christian education.

In 2001, the Weekday ministry of First Baptist Church became a licensed program through the state of Tennessee. The Weekday ministry grew and included preschool, daycare, after school care, and a summer camp for school age children. The Weekday Ministry maintained an excellent reputation within the community and achieved the highest rating (3 Stars) with state licensing.

In 2009, the Children’s Pastor, Dr. Chris Harding, and the Weekday Ministry Director, Ms. Sherry Le Sueur, asked the church to form a feasibility team to study the possibility of forming a Christian academy as a ministry of First Baptist Church Lenoir City. After some time of research, review, and prayer, the feasibility team made a recommendation to the deacon body to begin the academy with a kindergarten class with the intention of adding one grade per year. The motivation for beginning the academy was to provide distinctively Christian, academic education with smaller class sizes and more personalized instruction.

The inaugural class of Lenoir City Christian Academy began in the fall of 2010 with seven kindergartners and one teacher. The name was changed from First Baptist Weekday Ministry to Lenoir City Christian Academy in August 2010.

## Organizational Chart

Lenoir City Christian Academy School Board

Head of School

Preschool Director | After School Care Coordinator | Financial Director

## Statement on Marriage, Gender and Sexuality

First Baptist Church of Lenoir City Tennessee and Lenoir City Christian Academy believe:

That God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Gen. 1:26-27.) Rejection of one’s biological sex is a rejection of the image of God within that person.



That the term “marriage” has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Gen 2:18-25) We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (1 Cor 6:18; 7:2-5; Heb 13:4.) We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

That any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, lesbian, gay, transgender, or queer) is sinful and offensive to God. (Matt 15:18-20); 1 Cor 6:9-10.)

That in order to preserve the function and integrity of Lenoir City Christian Academy as the local Body of Christ, and to provide a biblical role model to Lenoir City Christian Academy staff, students, children, and volunteers and the community, it is imperative that all persons employed by Lenoir City Christian Academy in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality. (Matt 5:16; Phil 2:14-16; 1 Thess. 5:22.)

That God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Rom 10:9-10; 1 Cor 6:9-11.)

That every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31.) Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Lenoir City Christian Academy.

## **Baptist Faith and Message**

### Article I. The Scriptures

The Holy Bible was written by men divinely inspired and is God's revelation of Himself to man. It is a perfect treasure of divine instruction. It has God for its author, salvation for its end, and truth, without any mixture of error, for its matter. Therefore, all Scripture is totally true and trustworthy. It reveals the principles by which God judges us, and therefore is, and will remain to the end of the world, the true center of Christian union, and the supreme standard by which all human conduct, creeds, and religious opinions should be tried. All Scripture is a testimony to Christ, who is Himself the focus of divine revelation. Exodus 24:4; Deuteronomy 4:1-2; 17:19; Joshua 8:34; Psalms 19:7-10; 119:11,89,105,140; Isaiah 34:16; 40:8; Jeremiah 15:16; 36:1-32; Matthew 5:17-18; 22:29; Luke 21:33; 24:44-46; John 5:39; 16:13-15; 17:17; Acts 2:16ff.; 17:11; Romans 15:4; 16:25-26; 2 Timothy 3:15-17; Hebrews 1:1-2; 4:12; 1 Peter 1:25; 2 Peter 1:19-21.

Article II. God There is one and only one living and true God. He is an intelligent, spiritual, and personal Being, the Creator, Redeemer, Preserver, and Ruler of the universe. God is infinite in holiness and all other perfections. God is all powerful and all knowing; and His perfect knowledge extends to all things, past, present, and future, including the future decisions of His

free creatures. To Him we owe the highest love, reverence, and obedience. The eternal triune God reveals Himself to us as Father, Son, and Holy Spirit, with distinct personal attributes, but without division of nature, essence, or being.

### God the Father

God as Father reigns with providential care over His universe, His creatures, and the flow of the stream of human history according to the purposes of His grace. He is all powerful, all knowing, all loving, and all wise. God is Father in truth to those who become children of God through faith in Jesus Christ. He is fatherly in His attitude toward all men. Genesis 1:1; 2:7; Exodus 3:14; 6:2-3; 15:11ff.; 20:1ff.; Leviticus 22:2; Deuteronomy 6:4; 32:6; 1 Chronicles 29:10; Psalm 19:1-3; Isaiah 43:3,15; 64:8; Jeremiah 10:10; 17:13; Matthew 6:9ff.; 7:11; 23:9; 28:19; Mark 1:9-11; John 4:24; 5:26; 14:6-13; 17:1-8; Acts 1:7; Romans 8:14-15; 1 Corinthians 8:6; Galatians 4:6; Ephesians 4:6; Colossians 1:15; 1 Timothy 1:17; Hebrews 11:6; 12:9; 1 Peter 1:17; 1 John 5:7.

### God the Son

Christ is the eternal Son of God. In His incarnation as Jesus Christ, He was conceived of the Holy Spirit and born of the virgin Mary. Jesus perfectly revealed and did the will of God, taking upon Himself human nature with its demands and necessities and identifying Himself completely with mankind yet without sin. He honored the divine law by His personal obedience, and in His substitutionary death on the cross He made provision for the redemption of men from sin. He was raised from the dead with a glorified body and appeared to His disciples as the person who was with them before His crucifixion. He ascended into heaven and is now exalted at the right hand of God where He is the One Mediator, fully God, fully man, in whose Person is effected the reconciliation between God and man. He will return in power and glory to judge the world and to consummate His redemptive mission. He now dwells in all believers as the living and ever-present Lord. Genesis 18:1ff.; Psalms 2:7ff.; 110:1ff.; Isaiah 7:14; 53; Matthew 1:18-23; 3:17; 8:29; 11:27; 14:33; 16:16,27; 17:5; 27; 28:1-6,19; Mark 1:1; 3:11; Luke 1:35; 4:41; 22:70; 24:46; John 1:1-18,29; 10:30,38; 11:25-27; 12:44-50; 14:7-11; 16:15-16,28; 17:1-5,21-22; 20:1-20,28; Acts 1:9; 2:22-24; 7:55-56; 9:4-5,20; Romans 1:3-4; 3:23-26; 5:6-21; 8:1-3,34; 10:4; 1 Corinthians 1:30; 2:2; 8:6; 15:1-8,24-28; 2 Corinthians 5:19-21; 8:9; Galatians 4:4-5; Ephesians 1:20; 3:11; 4:7-10; Philippians 2:5-11; Colossians 1:13-22; 2:9; 1 Thessalonians 4:14-18; 1 Timothy 2:5-6; 3:16; Titus 2:13-14; Hebrews 1:1-3; 4:14-15; 7:14-28; 9:12-15,24-28; 12:2; 13:8; 1 Peter 2:21-25; 3:22; 1 John 1:7-9; 3:2; 4:14-15; 5:9; 2 John 7-9; Revelation 1:13-16; 5:9-14; 12:10-11; 13:8; 19:16.

### God the Holy Spirit

The Holy Spirit is the Spirit of God, fully divine. He inspired holy men of old to write the Scriptures. Through illumination He enables men to understand truth. He exalts Christ. He convicts men of sin, of righteousness, and of judgment. He calls men to the Savior, and effects regeneration. Now of regeneration, He baptizes every believer into the Body of Christ. He cultivates Christian character, comforts believers, and bestows the spiritual gifts by which they serve God through His church. He seals the believer unto the day of final redemption. His

presence in the Christian is the guarantee that God will bring the believer into the fullness of the stature of Christ. He enlightens and empowers the believer and the church in worship, evangelism, and service. Genesis 1:2; Judges 14:6; Job 26:13; Psalms 51:11; 139:7ff.; Isaiah 61:1-3; Joel 2:28-32; Matthew 1:18; 3:16; 4:1; 12:28-32; 28:19; Mark 1:10,12; Luke 1:35; 4:1,18-19; 11:13; 12:12; 24:49; John 4:24; 14:16-17,26; 15:26; 16:7-14; Acts 1:8; 2:1-4,38; 4:31; 5:3; 6:3; 7:55; 8:17,39; 10:44; 13:2; 15:28; 16:6; 19:1-6; Romans 8:9-11,14-16,26-27; 1 Corinthians 2:10-14; 3:16; 12:3-11,13; Galatians 4:6; Ephesians 1:13-14; 4:30; 5:18; 1 Thessalonians 5:19; 1 Timothy 3:16; 4:1; 2 Timothy 1:14; 3:16; Hebrews 9:8,14; 2 Peter 1:21; 1 John 4:13; 5:6-7; Revelation 1:10; 22:17.

### Article III. Man

Man is the special creation of God, made in His own image. He created them male and female as the crowning work of His creation. The gift of gender is thus part of the goodness of God's creation. In the beginning man was innocent of sin and was endowed by his Creator with freedom of choice. By his free choice man sinned against God and brought sin into the human race. Through the temptation of Satan man transgressed the command of God and fell from his original innocence whereby his posterity inherited a nature and an environment inclined toward sin. Therefore, as soon as they are capable of moral action, they become transgressors and are under condemnation. Only the grace of God can bring man into His holy fellowship and enable man to fulfill the creative purpose of God. The sacredness of human personality is evident in that God created man in His own image, and in that Christ died for man; therefore, every person of every race possesses full dignity and is worthy of respect and Christian love. Genesis 1:26-30; 2:5,7,18-22; 3; 9:6; Psalms 1; 8:3-6; 32:1-5; 51:5; Isaiah 6:5; Jeremiah 17:5; Matthew 16:26; Acts 17:26-31; Romans 1:19-32; 3:10-18,23; 5:6,12,19; 6:6; 7:14-25; 8:14-18,29; 1 Corinthians 1:21-31; 15:19,21-22; Ephesians 2:1-22; Colossians 1:21-22; 3:9-11.

### Article IV. Salvation

Salvation involves the redemption of the whole man and is offered freely to all who accept Jesus Christ as Lord and Savior, who by His own blood obtained eternal redemption for the believer. In its broadest sense salvation includes regeneration, justification, sanctification, and glorification. There is no salvation apart from personal faith in Jesus Christ as Lord.

A. Regeneration, or the new birth, is a work of God's grace whereby believers become new creatures in Christ Jesus. It is a change of heart wrought by the Holy Spirit through conviction of sin, to which the sinner responds in repentance toward God and faith in the Lord Jesus Christ. Repentance and faith are inseparable experiences of grace. Repentance is a genuine turning from sin toward God. Faith is the acceptance of Jesus Christ and commitment of the entire personality to Him as Lord and Savior.

B. Justification is God's gracious and full acquittal upon principles of His righteousness of all sinners who repent and believe in Christ. Justification brings the believer unto a relationship of peace and favor with God.

C. Sanctification is the experience, beginning in regeneration, by which the believer is set apart to God's purposes, and is enabled to progress toward moral and spiritual maturity through the presence and power of the Holy Spirit dwelling in him. Growth in grace should continue throughout the regenerating person's life.

D. Glorification is the culmination of salvation and is the final blessed and abiding state of the redeemed. Genesis 3:15; Exodus 3:14-17; 6:2-8; Matthew 1:21; 4:17; 16:21-26; 27:22-28:6; Luke 1:68-69; 2:28-32; John 1:11-14,29; 3:3-21,36; 5:24; 10:9,28-29; 15:1-16; 17:17; Acts 2:21; 4:12; 15:11; 16:30-31; 17:30-31; 20:32; Romans 1:16-18; 2:4; 3:23-25; 4:3ff.; 5:8-10; 6:1-23; 8:1-18,29-39; 10:9-10,13; 13:11-14; 1 Corinthians 1:18,30; 6:19-20; 15:10; 2 Corinthians 5:17-20; Galatians 2:20; 3:13; 5:22-25; 6:15; Ephesians 1:7; 2:8-22; 4:11-16; Philippians 2:12-13; Colossians 1:9-22; 3:1ff.; 1 Thessalonians 5:23-24; 2 Timothy 1:12; Titus 2:11-14; Hebrews 2:1-3; 5:8-9; 9:24-28; 11:1-12:8,14; James 2:14-26; 1 Peter 1:2-23; 1 John 1:6-2:11; Revelation 3:20; 21:1-22:5.

#### Article V. God's Purpose of Grace

Election is the gracious purpose of God, according to which He regenerates, justifies, sanctifies, and glorifies sinners. It is consistent with the free agency of man and comprehends all the means in connection with the end. It is the glorious display of God's sovereign goodness, and is infinitely wise, holy, and unchangeable. It excludes boasting and promotes humility. All true believers endure to the end. Those whom God has accepted in Christ, and sanctified by His Spirit, will never fall away from the state of grace, but shall persevere to the end. Believers may fall into sin through neglect and temptation, whereby they grieve the Spirit, impair their graces and comforts, and bring reproach on the cause of Christ and temporal judgments on themselves; yet they shall be kept by the power of God through faith unto salvation. Genesis 12:1-3; Exodus 19:5-8; 1 Samuel 8:4-7,19-22; Isaiah 5:1-7; Jeremiah 31:31ff.; Matthew 16:18-19; 21:28-45; 24:22,31; 25:34; Luke 1:68-79; 2:29-32; 19:41-44; 24:44-48; John 1:12-14; 3:16; 5:24; 6:44-45,65; 10:27-29; 15:16; 17:6,12,17-18; Acts 20:32; Romans 5:9-10; 8:28-39; 10:12-15; 11:5-7,26-36; 1 Corinthians 1:1-2; 15:24-28; Ephesians 1:4-23; 2:1-10; 3:1-11; Colossians 1:12-14; 2 Thessalonians 2:13-14; 2 Timothy 1:12; 2:10,19; Hebrews 11:39-12:2; James 1:12; 1 Peter 1:2-5,13; 2:4-10; 1 John 1:7-9; 2:19; 3:2.

#### Article VI. The Church

A New Testament church of the Lord Jesus Christ is an autonomous local congregation of baptized believers, associated by covenant in the faith and fellowship of the gospel; observing the two ordinances of Christ, governed by His laws, exercising the gifts, rights, and privileges invested in them by His Word, and seeking to extend the gospel to the ends of the earth. Each congregation operates under the Lordship of Christ through democratic processes. In such a congregation each member is responsible and accountable to Christ as Lord. Its scriptural officers are pastors and deacons. While both men and women are gifted for service in the church, the office of pastor is limited to men as qualified by Scripture. The New Testament speaks also of the church as the Body of Christ which includes all of the redeemed of all the ages, believers from every tribe, and tongue, and people, and nation. Matthew 16:15-19; 18:15-

20; Acts 2:41-42,47; 5:11-14; 6:3-6; 13:1-3; 14:23,27; 15:1-30; 16:5; 20:28; Romans 1:7; 1 Corinthians 1:2; 3:16; 5:4-5; 7:17; 9:13-14; 12; Ephesians 1:22-23; 2:19-22; 3:8-11,21; 5:22-32; Philippians 1:1; Colossians 1:18; 1 Timothy 2:9-14; 3:1-15; 4:14; Hebrews 11:39-40; 1 Peter 5:1-4; Revelation 2-3; 21:2-3.

#### Article VII. Baptism and the Lord's Supper

Christian baptism is the immersion of a believer in water in the name of the Father, the Son, and the Holy Spirit. It is an act of obedience symbolizing the believer's faith in a crucified, buried, and risen Savior, the believer's death to sin, the burial of the old life, and the resurrection to walk in the newness of life in Christ Jesus. It is a testimony to his faith in the final resurrection of the dead. Being a church ordinance, it is prerequisite to the privileges of church membership and to the Lord's Supper. The Lord's Supper is a symbolic act of obedience whereby members of the church, through partaking of the bread and the fruit of the vine, memorialize the death of the Redeemer and anticipate His second coming. Matthew 3:13-17; 26:26-30; 28:19-20; Mark 1:9-11; 14:22-26; Luke 3:21-22; 22:19-20; John 3:23; Acts 2:41-42; 8:35-39; 16:30-33; 20:7; Romans 6:3-5; 1 Corinthians 10:16,21; 11:23-29; Colossians 2:12.

#### Article VIII. The Lord's Day

The first day of the week is Lord's Day. It is a Christian institution for regular observance. It commemorates the resurrection of Christ from the dead and should include exercises of worship and spiritual devotion, both public and private. Activities on the Lord's Day should be commensurate with the Christian's conscience under the Lordship of Jesus Christ. Exodus 20:8-11; Matthew 12:1-12; 28:1ff.; Mark 2:27-28; 16:1-7; Luke 24:1-3,33-36; John 4:21-24; 20:1,19-28; Acts 20:7; Romans 14:5-10; 1 Corinthians 16:1-2; Colossians 2:16; 3:16; Revelation 1:10.

#### Article IX. The Kingdom

The Kingdom of God includes both His general sovereignty over the universe and His particular kingship over men who willfully acknowledge Him as King. Particularly the Kingdom is the realm of salvation into which men enter by trustful, childlike commitment to Jesus Christ. Christians ought to pray and to labor that the Kingdom may come, and God's will be done on earth. The full consummation of the Kingdom awaits the return of Jesus Christ and the end of this age. Genesis 1:1; Isaiah 9:6-7; Jeremiah 23:5-6; Matthew 3:2; 4:8-10,23; 12:25-28; 13:1-52; 25:31-46; 26:29; Mark 1:14-15; 9:1; Luke 4:43; 8:1; 9:2; 12:31-32; 17:20-21; 23:42; John 3:3; 18:36; Acts 1:6-7; 17:22-31; Romans 5:17; 8:19; 1 Corinthians 15:24-28; Colossians 1:13; Hebrews 11:10,16; 12:28; 1 Peter 2:4-10; 4:13; Revelation 1:6,9; 5:10; 11:15; 21-22.

#### Article X. Last Things

God, in His own time and in His own way, will bring the world to its appropriate end. According to His promise, Jesus Christ will return personally and visibly in glory to the earth; the dead will be raised; and Christ will judge all men in righteousness. The unrighteous will be consigned to Hell, the place of everlasting punishment. The righteous in their resurrected and glorified bodies

will receive their reward and will dwell forever in Heaven with the Lord. Isaiah 2:4; 11:9; Matthew 16:27; 18:8-9; 19:28; 24:27,30,36,44; 25:31-46; 26:64; Mark 8:38; 9:43-48; Luke 12:40,48; 16:19-26; 17:22-37; 21:27-28; John 14:1-3; Acts 1:11; 17:31; Romans 14:10; 1 Corinthians 4:5; 15:24-28,35-58; 2 Corinthians 5:10; Philippians 3:20-21; Colossians 1:5; 3:4; 1 Thessalonians 4:14-18; 5:1ff.; 2 Thessalonians 1:7ff.; 2; 1 Timothy 6:14; 2 Timothy 4:1,8; Titus 2:13; Hebrews 9:27-28; James 5:8; 2 Peter 3:7ff.; 1 John 2:28; 3:2; Jude 14; Revelation 1:18; 3:11; 20:1-22:13.

## Article XII. Education

Christianity is the faith of enlightenment and intelligence. In Jesus Christ abide all the treasures of wisdom and knowledge. All sound learning is, therefore, a part of our Christian heritage. The new birth opens all human faculties and creates a thirst for knowledge. Moreover, the cause of education in the Kingdom of Christ is coordinated with the causes of missions and general benevolence and should receive along with these the liberal support of the churches. An adequate system of Christian education is necessary to a complete spiritual program for Christ's people. In Christian education there should be a proper balance between academic freedom and academic responsibility. Freedom in any orderly relationship of human life is always limited and never absolute. The freedom of a teacher in a Christian school, college, or seminary is limited by the pre-eminence of Jesus Christ, by the authoritative nature of the Scriptures, and by the distinct purpose for which the school exists. Deuteronomy 4:1,5,9,14; 6:1-10; 31:12-13; Nehemiah 8:1-8; Job 28:28; Psalms 19:7ff.; 119:11; Proverbs 3:13ff.; 4:1-10; 8:1-7,11; 15:14; Ecclesiastes 7:19; Matthew 5:2; 7:24ff.; 28:19-20; Luke 2:40; 1 Corinthians 1:18-31; Ephesians 4:11-16; Philippians 4:8; Colossians 2:3,8-9; 1 Timothy 1:3-7; 2 Timothy 2:15; 3:14-17; Hebrews 5:12-6:3; James 1:5; 3:17.

## Article XIII. Stewardship

God is the source of all blessings, temporal and spiritual; all that we have and are we owe to Him. Christians have a spiritual debtorship to the whole world, a holy trusteeship in the gospel, and a binding stewardship in their possessions. They are therefore under obligation to serve Him with their time, talents, and material possessions; and should recognize all these as entrusted to them to use for the glory of God and for helping others. According to the Scriptures, Christians should contribute their means cheerfully, regularly, systematically, proportionately, and liberally for the advancement of the Redeemer's cause on earth. Genesis 14:20; Leviticus 27:30-32; Deuteronomy 8:18; Malachi 3:8-12; Matthew 6:1-4,19-21; 19:21; 23:23; 25:14-29; Luke 12:16-21,42; 16:1-13; Acts 2:44-47; 5:1-11; 17:24-25; 20:35; Romans 6:6-22; 12:1-2; 1 Corinthians 4:1-2; 6:19-20; 12; 16:1-4; 2 Corinthians 8-9; 12:15; Philippians 4:10-19; 1 Peter 1:18-19.

## Article XIV. Cooperation

Christ's people should, as occasion requires, organize such associations and conventions as may best secure cooperation for the great objects of the Kingdom of God. Such organizations have no authority over one another or over the churches. They are voluntary and advisory bodies designed to elicit, combine, and direct the energies of our people in the most effective

manner. Members of New Testament churches should cooperate with one another in carrying forward the missionary, educational, and benevolent ministries for the extension of Christ's Kingdom. Christian unity in the New Testament sense is spiritual harmony and voluntary cooperation for common ends by various groups of Christ's people. Cooperation is desirable between the various Christian denominations, when the end to be attained is itself justified, and when such cooperation involves no violation of conscience or compromise of loyalty to Christ and His Word as revealed in the New Testament. Exodus 17:12; 18:17ff.; Judges 7:21; Ezra 1:3-4; 2:68-69; 5:14-15; Nehemiah 4; 8:1-5; Matthew 10:5-15; 20:1-16; 22:1-10; 28:19-20; Mark 2:3; Luke 10:1ff.; Acts 1:13-14; 2:1ff.; 4:31-37; 13:2-3; 15:1-35; 1 Corinthians 1:10-17; 3:5-15; 12; 2 Corinthians 8-9; Galatians 1:6-10; Ephesians 4:1-16; Philippians 1:15-18.

#### Article XV. The Christian and the Social Order

All Christians are under obligation to seek to make the will of Christ supreme in our own lives and in human society. Means and methods used for the improvement of society and the establishment of righteousness among men can be truly and permanently helpful only when they are rooted in the regeneration of the individual by the saving grace of God in Jesus Christ. In the spirit of Christ, Christians should oppose racism, every form of greed, selfishness, and vice, and all forms of sexual immorality, including adultery, homosexuality, and pornography. We should work to provide for the orphaned, the needy, the abused, the aged, the helpless, and the sick. We should speak on behalf of the unborn and contend for the sanctity of all human life from conception to natural death. Every Christian should seek to bring industry, government, and society as a whole under the sway of the principles of righteousness, truth, and brotherly love. In order to promote these ends Christians should be ready to work with all men of good will in any good cause, always being careful to act in the spirit of love without compromising their loyalty to Christ and His truth. Exodus 20:3-17; Leviticus 6:2-5; Deuteronomy 10:12; 27:17; Psalm 101:5; Micah 6:8; Zechariah 8:16; Matthew 5:13-16,43-48; 22:36-40; 25:35; Mark 1:29-34; 2:3ff.; 10:21; Luke 4:18-21; 10:27-37; 20:25; John 15:12; 17:15; Romans 12-14; 1 Corinthians 5:9-10; 6:1-7; 7:20-24; 10:23-11:1; Galatians 3:26-28; Ephesians 6:5-9; Colossians 3:12-17; 1 Thessalonians 3:12; Philemon; James 1:27; 2:8.

#### Article XVI. Peace and War

It is the duty of Christians to seek peace with all men on principles of righteousness. In accordance with the spirit and teachings of Christ they should do all in their power to put an end to war. The true remedy for the war spirit is the gospel of our Lord. The supreme need of the world is the acceptance of His teachings in all the affairs of men and nations, and the practical application of His law of love. Christian people throughout the world should pray for the reign of the Prince of Peace. Isaiah 2:4; Matthew 5:9, 38-48; 6:33; 26:52; Luke 22:36, 38; Romans 12:18-19; 13:1-7; 14:19; Hebrews 12:14; James 4:1-2.

#### Article XVII. Religious Liberty

God alone is Lord of the conscience, and He has left it free from the doctrines and commandments of men which are contrary to His Word or not contained in it. Church and state

should be separate. The state owes to every church protection and full freedom in the pursuit of its spiritual ends. In providing for such freedom no ecclesiastical group or denomination should be favored by the state more than others. Civil government being ordained of God, it is the duty of Christians to render loyal obedience thereto in all things not contrary to the revealed will of God. The church should not resort to the civil power to carry on its work. The gospel of Christ contemplates spiritual means alone for the pursuit of its ends. The state has no right to impose penalties for religious opinions of any kind. The state has no right to impose taxes for the support of any form of religion. A free church in a free state is the Christian ideal, and this implies the right of free and unhindered access to God on the part of all men, and the right to form and propagate opinions in the sphere of religion without interference by the civil power. Genesis 1:27; 2:7; Matthew 6:6-7,24; 16:26; 22:21; John 8:36; Acts 4:19-20; Romans 6:1-2; 13:1-7; Galatians 5:1,13; Philippians 3:20; 1 Timothy 2:1-2; James 4:12; 1 Peter 2:12-17; 3:11-17; 4:12-19.

#### Article XVIII. The Family

God has ordained the family as the foundational institution of human society. It is composed of persons related to one another by marriage, blood, or adoption. Marriage is the uniting of one man and one woman in covenant commitment for a lifetime. It is God's unique gift to reveal the union between Christ and His church and to provide for the man and the woman in marriage the framework for intimate companionship, the channel of sexual expression according to biblical standards, and the means for procreation of the human race. The husband and wife are of equal worth before God since both are created in God's image. The marriage relationship models the way God relates to His people. A husband is to love his wife as Christ loved the church. He has the God-given responsibility to provide for, to protect, and to lead his family. A wife is to submit herself graciously to the servant leadership of her husband even as the church willingly submits to the headship of Christ. She, being in the image of God as is her husband and thus equal to him, has the God-given responsibility to respect her husband and to serve as his helper in managing the household and nurturing the next generation. Children, from the moment of conception, are a blessing and heritage from the Lord. Parents are to demonstrate to their children God's pattern for marriage. Parents are to teach their children spiritual and moral values and to lead them, through consistent lifestyle examples and loving discipline, to make choices based on biblical truth. Children are to honor and obey their parents. Genesis 1:26-28; 2:15-25; 3:1-20; Exodus 20:12; Deuteronomy 6:4-9; Joshua 24:15; 1 Samuel 1:26-28; Psalms 51:5; 78:1-8; 127; 128; 139:13-16; Proverbs 1:8; 5:15-20; 6:20-22; 12:4; 13:24; 14:1; 17:6; 18:22; 22:6,15; 23:13-14; 24:3; 29:15,17; 31:10-31; Ecclesiastes 4:9-12; 9:9; Malachi 2:14-16; Matthew 5:31-32; 18:2-5; 19:3-9; Mark 10:6-12; Romans 1:18-32; 1 Corinthians 7:1-16; Ephesians 5:21-33; 6:1-4; Colossians 3:18-21; 1 Timothy 5:8,14; 2 Timothy 1:3-5; Titus 2:3-5; Hebrews 13:4; 1 Peter 3:1-7.

## Admissions and Financial Policies

Subject to the Constitution of the United States and all applicable state and federal laws, LCCA does not discriminate against applicants or students based on race, color, and national or ethnic



origin in its admissions or in the administration of its education policies, programs or activities. In addition, subject to the Constitution of the United States and all applicable state and federal laws, LCCA does not discriminate in its employment practices.

## **Admissions Process**

The following must be completed at time of registration:

- Completed student application with application fee: <https://lc-tn.client.renweb.com/oa>
- Copy of Birth Certificate
- Updated Tennessee Department of Health School Immunization Certificate (temporary immunization record at the discretion of the Head of School)
- Completed on site tour
- Completed on site interview process (also required for returning students)
- Enrollment Fee
- Review and sign Statement on Marriage, Gender, and Sexuality
- Review and sign Statement of Compliance for Parents
- Review and sign Introductory Letter to Parents
- LCCA Academy Handbook
- Copy of most recent report card (first through fifth grades); copy of last two years (sixth through twelfth grades)
- Copy of most recent standardized test results

The following must be completed following the acceptance process:

- FACTS payment plan setup
- Attendance at open house / parent meeting
- Parent passes will need to be picked up (security)
- Obtain school uniforms (Elementary)

When transferring from another school, a student's academic transcripts must be sent to the school. Students must follow Tennessee state standards regarding age. Students will be placed in a grade based upon academic review. All kindergarten students must be 5 years old on or before August 15th and will participate in a required screening test for kindergarten admittance.

## **Acceptance, Denial or Expulsion**

Admission is not automatic and is not permanent. Acceptance will include families who desire not simply a private education but also a distinctively Christian education for their students, who are like-minded spiritually, who are supportive of our philosophy, objectives, and standards of education and whose students meet our enrollment standards.

Denial will include but not limited to families whose lifestyles or belief systems are inconsistent with the school's religious beliefs or missions, expulsion from a school, and/or behavior challenges.

Expulsion will include lifestyles or belief systems (being pre existing or new) that create unresolvable conflict, discord or disharmony for First Baptist Church, Lenoir City, LCCA, students, parents, teachers or administrators.

Parents will be notified by the Head of School or Academy Principal/Programs Director within two weeks as to acceptance or denial to the school.

Parents will be notified immediately of an expulsion.

## **Continuous Enrollment**

Continuous enrollment applies from the first academic year (kindergarten or higher) and will automatically renew enrollment for each successive academic year until graduation from LCCA. This will be in force until it is terminated by LCCA at any time, or completion of LCCA's withdrawal procedure.

As part of continuous enrollment, each student's information (i.e., address, phone number, emergency contacts, and medical information) is continuous from grade to grade in the Student Information System. Parents/Legal Guardians are responsible for keeping their student(s)'s information accurate and up to date.

Each December, LCCA will publish the following school year's tuition rates and fees.

The continuous enrollment fee for the following academic year will be incorporated into the FACTS payment plan. If the student is withdrawn prior to January 31, the continuous enrollment charge will be removed from the account. For withdrawals after January 31, the continuous enrollment fee will be forfeited.

## **Technology Fee**

All elementary school students are required to pay this annual fee as an investment in existing and future technology. This fee is included in the FACTS payment plan.

## **Tuition**

Once accepted, you will be required to enroll online in the FACTS Tuition Management Program. Tuition is due by the first of the month. The enrollment process is not complete and students may not start school until a FACTS tuition payment plan is created.

## Delinquent Accounts

Late payments will be subject to a late fee. Report cards and transcripts will not be issued for delinquent accounts.

## Discounts

New kindergarteners coming from LCCA Pre-K (full time or part time): 50% off enrollment fee

Elementary School Tuition Discounts (*Each student will be given the most beneficial applicable tuition discount.*)

- Sibling: \$1,000 off younger sibling's tuition
- Full Time Pastor of 501(c)3 Church: 25% off tuition (documentation required)

## Returned Payment

A fee will be charged for all returned payments.

## Late Pickup

There will be a charge for any elementary school student picked up after 3:30 p.m.

## Withdrawals

If a parent finds it necessary to withdraw a student, these procedures are to be followed:

- A parent must submit a Withdrawal Form. The withdrawal form can be found at Withdrawal Form or at [www.lccatn.org](http://www.lccatn.org) under the parent portal. The withdrawal form must be received a minimum of 30 days prior to the withdrawal date for students in all programs.
- All fees and tuition previously owed are non-refundable.
- Grades and records will not be released until all financial obligations have been resolved through the Financial Department and all school property must be returned in good condition.

## Discharge

Lenoir City Christian Academy Preschool reserves the right to drop any child from enrollment with two weeks' notice to the parents if the staff determines that the program is not meeting the needs of the child, the child's presence poses a threat to the welfare of others, or if the child is unable to adjust to the school's rules/structure, routine and social interaction. LCCA is not able to give one on one care to a child. Every effort will be made to work with the child and

family to guide and encourage healthy social interaction and development. A student may also be discharged if school policies are not being followed. A student may be discharged immediately if the safety of others is at risk.

## Accreditation

Lenoir City Christian Academy is accredited through the Association of Christian Schools International (ACSI). LCCA is accredited Kindergarten – Eighth Grade. LCCA teachers are ACSI certified. Accreditation with ACSI engages schools in a vigorous, holistic process of organizational appraisal and improvement that engages every school constituent. Our program is a highly regarded Christian program for member schools. We have partnerships with all the U.S. regional accreditation agencies and offer joint accreditation with numerous accrediting organizations. Every step in our accreditation process is designed to be useful for driving improvement in private schools.

## Attendance

- You will be given a yearly calendar to follow
- Hours are from 8:15 a.m. - 3:00 p.m.
- A pattern of late arrival or late pick up may result in the termination of your child.
- School begins at 8:15 a.m. Arrival after 8:15 a.m. is considered tardy.
- Arrival at 10:30 a.m. or later is considered ½ day absent, not tardy.
- Excused absences include personal illness, serious illness or death in the family, doctor's appointment, or valid reason as deemed by LCCA Administration.
- A parent note is acceptable up to 5 days per school year. After 5 days, a doctor's note is required, in compliance with the state of Tennessee mandate for private schools.
- Unexcused absences may result in grading reductions where assignments were not completed.
- Each student's attendance is part of the permanent record.

It is the desire of LCCA to have a flexible, working partnership with all families in the Academy. Please discuss absences and missed work with your student's teacher and the administration so we can best meet his or her needs.

## Transportation, Arrival and Dismissal

### Drop off and Pick up

Elementary drop off will be located at the back of the building where the covered awning is located. Students may be dropped off at the back from 7:30am - 8:05 am. After 8:05 am, you will need to walk your elementary student to the church office entrance and go to the academy desk for check in.

Students will go to the KidStuf Theater/Cafeteria where our staff will watch students until they are dismissed to their classrooms at 8:05 am Never leave your student in a classroom without a teacher present. Anyone picking up your student must be designated on your student's transportation plan. No one under the age of 16 is allowed to pick up a student. Pick up time is 3:00 pm.

Students will be dismissed at the back of the building. Parents will drive to the covered awning. Parents will place a sign in their car window so staff can see which student is being picked up. Students will be called out to be dismissed.

Ridesharing services such as Uber and Lyft or any commercial transportation may not be used at LCCA. There are numerous potential dangers associated with releasing students to unknown third parties. LCCA wants to ensure your student's safety by only releasing him/her to a responsible adult at the end of the day.

## **Unscheduled School Closings and Delays**

We will send out a text and/or email if we are closing school due to inclement weather. You can also check the Lenoir City Christian Academy Facebook page. Please use discretion in inclement weather. If we choose to open, we will give your student an excuse from absence if you do not feel that it is safe to travel. Your student will be able to make up schoolwork at home in the case of an excused absence.

## **Parking**

Parents may park in designated parking spaces alongside the education building. Please do not park in handicap spaces due to families in need of those parking areas. Please do not obstruct the entrance, double park, or otherwise hinder the flow of traffic. Never leave your engine running while you bring your student into the building. It is our policy that small children may never be left unattended in your car while in the building. You could compromise your child's enrollment by doing so.

## **Separation**

Our staff is prepared to help with your student's separation. Parents need to drop off and leave promptly so as not to hinder the day's schedule.

## **Health Issues**

Students must be free of fever, vomiting, or diarrhea for 24 hours before they are allowed to return to school. Students should be free of any contagious diseases. Please notify the office if your child is diagnosed with a contagious disease so other parents can be informed. If a student has a special health problem, these should be discussed with the teacher.

## **Respiratory Illness**

Stay home and away from others until you are BOTH getting better from your symptoms and are fever free without meds for 24 hours.

Upon returning, for 5 days enhanced precautions should be considered. Precautions may include: social distancing, wearing a form-fitting mask, frequent hand washing and sanitizing work area/play area

## **Medication**

Medication may be administered at LCCA under certain guidelines. Medication approval must be made through the main office. Medication will only be administered in the office (cannot be given by a teacher). Medication will only be given on a short-term basis (e.g., antibiotics). Medication will only be given to a student who is in the center 6 hours or longer. Medication may not be approved over the phone. The medication form must be completed accurately with parent signature for medication to be given.

## **Campus**

Lenoir City Christian Academy has a comprehensive campus. Students have access to a library, indoor gym, playground, courtyard, blacktop, soccer fields, lunchroom, theater stage, and auditorium.

## **Security**

All exterior doors are locked and will remain locked throughout the day. In order to enter the building, individuals must be buzzed into the building by authorized LCCA or FBCLC staff through the doorbell and video system. All parents, students and visitors must enter through the church entrance and check into the front academy office between 8:45 am – 5:30 pm. Entrance into the building does not grant permission to pick up a student. Anyone picking up a student must be on the authorized release form. Our academy uses security cameras to survey the campus.

## **School Offices**

The main office is the center of operation of the school. Parents must come to the office first before visiting with their student, teacher, or principal to sign in. The Main Office is open Monday - Friday and maintains hours from 8:00 a.m. to 4:30 p.m., except for holidays, inclement weather, or school-wide illnesses. All students must be picked up by their dismissal time unless they are enrolled in our after-school program or pre-planned activity/club.

## **Catered Lunch**

All catered lunch orders and payments must be made through your FACTS family portal. All meals will be served with fruit, chips, and milk. We must receive your order by Sunday for your child to have school lunch for the week. A different restaurant is used each day. A calendar is provided on FACTS.

## **Packed Lunch**

Students are welcome to bring a nutritious packed lunch from home. Use only plastic containers (no glass). 2% white or chocolate milk will be furnished at no additional cost. Soda and candy are not allowed. All lunches must be ready to serve. Breakfast must be eaten before arriving. Be sure we are aware of any food allergies. Students are not allowed to share or exchange lunch items due to food allergies. Water bottles must be in a sealed container to help prevent spilling.

## **Birthdays**

Parents are welcome to recognize their child's birthday at school. Plans need to be made with your student's teacher in advance. You may bring a special snack (cookies or mini cupcakes) and decorative paper products only (no clowns, balloons, birthday gifts, etc.). If you are having a party elsewhere and wish to invite your student's classmates, invitations will be handed out by our staff and must include the entire class.

## **Teacher Parent Conferences**

A Teacher Parent Conference will be scheduled twice a year, after the first nine weeks and during/after the third nine weeks. Parents may request a conference at any other time during the year, if desired.

## **Academic Policies**

### **Curriculum**

LCCA utilizes several resources that compose our total curriculum plan for students. Our commitment is to use resources that integrate Scripture into academic learning as much as possible. We use textbooks and consumables from Purposeful Design (ACSI), ABeka Books, Bob Jones Press, as well as other publishers. LCCA uses the English Standard Version (ESV) of the Bible for all our Bible teaching, activities, and chapel.

## **Grading Policies**

Report cards are sent home on Thursday after every nine weeks. At the end of the year, report cards are sent home before the last day of school.

## **Grading Scale**

A: 100-90  
B: 89-80  
C: 79-70  
D: 69-60  
F: 59-0

## **Academic Recognition**

### **End of the Year Award Ceremony**

Students will be recognized for their accomplishments in academics as well as character awards at the end of the school year at our award ceremony.

## **Tutoring/Individual Help**

LCCA has teachers who are willing to help students in areas for improvement and homework help. LCCA also has volunteers to help pull out students to give additional assistance in struggling areas.

## **Student Evaluation**

Lenoir City Christian Academy students are evaluated formally and informally on a weekly basis by their classroom teacher. In the spring semester, students will be evaluated through the Iowa Assessments.

Iowa Assessments™ from Riverside Insights™ are evidence-based, psychometrically sound assessments that measure student achievement and growth against next generation learning standards for grades K–12. And thanks to an efficient test design and powerful reporting, the Iowa Assessments allow you to assess less but measure more.

The 2017 norms provide the most up-to-date national comparisons of student performance.

<https://acsipdp.s3.amazonaws.com/Assessment/Iowa+Assessments+Overview+Brochure+2023.pdf>

The Iowa Assessments enable administrators and educators to:



- Monitor growth using a continuous, researched-based, vertical scale to accurately measure academic progress from kindergarten through high school.
- Indicate College and Career Readiness through high-quality, easily accessible, and interpretable assessment data that helps educators and families determine whether students are on track for college and careers, including predicted ACT® and SAT® scores beginning at Grade 6
- Evaluate student mastery of next generation skills and rigorous learning standards for Grades K-12
- All while offering:
  - The option to administer Complete, Core, or Survey batteries.
  - Items that align to one of three cognitive levels, providing an additional view of mastery
  - Skill and core domain alignment and reporting
  - A reporting suite that includes Lexile® and Quantile® measures
  - Ancillaries that include printed materials and online videos and training materials
  - Reporting aligned to current best-in-class state, national, and international benchmarks and standards of educational achievement.

## Technology

Technology plays a significant role in curriculum development. Our commitment is to maintain a healthy and helpful use of technology in academics, but not to let technology determine our academic standards. We utilize Chromebooks, tablets, Apple TVs, interactive boards, and other media resources to engage our students in learning at appropriate age levels and limits. Familiarity with technological advancements is a necessity for our students, and we commit to assisting them with a proper balance of traditional teaching methods along with technology.

## Dress Code

Purpose: LCCA instituted a uniform dress code for the sake of glorifying God through modest dress, academic excellence, and restraint from materialism. LCCA requires students to dress in conformance with one's biological sex. The spirit of the following guidelines is intended to be helpful to the educational and discipleship journey of each student and not as legalistic or punitive restrictions.

## Ordering Uniforms

All LCCA logo items must be purchased from:

- Land's End: <https://landsend.com>; School Code: 900172503
- Uniforms by Tommy Hilfiger: <https://www.globalschoolwear.com>; School Code: LENO01
- Embroidery: Sadie's Boutique located at 101 W. Broadway Street, Lenoir City, local downtown, (865-816-6576)

The use of Lenoir City Christian Academy's logos requires prior approval. Please ask for the logo use policy for additional information.

Families may purchase non-logo items from local or online retail stores if they follow the uniform policy.

## **Basic Student Uniform Guidelines**

**Shirts:** All shirts worn in the classroom will be required to be solid school colors (navy, burgundy, white, or gray). Shirts must be collared. Students may wear polo shirts (short or long sleeved), oxford cloth, button-down collared shirts (short or long sleeved), turtlenecks, or Peter Pan collared blouses. No tank tops are permitted. Students are required to wear a solid colored, LCCA logo polo shirt on Mondays. Students will need to wear a white polo shirt with LCCA round logo or a white button-down shirt on Thursdays for chapel attire.

**Sweaters and Sweatshirts:** All sweaters and sweatshirts worn in the classroom will be required to be solid school colors (navy, burgundy, white, or gray). Sweaters may be crew neck, V-neck, sweater vests, and cardigan sweaters. Approved shirts must be worn under all sweaters and sweatshirts.

**Pants and Shorts:** All pants must be plain, cotton twill or corduroy, and must be khaki, navy, or gray. Denim may be worn. Sweatpants or warm-up pants are not permitted. Leggings are not to be worn as pants, but may be worn under skirts, jumpers, or dresses. Shorts are not to be shorter than 3 inches above the knee.

**Skirts, Skorts, Jumpers and Dresses:** All skirts, skorts, jumpers and dresses are not to be shorter than 3 inches above the knee. These must be khaki, navy, gray, denim, or LCCA plaid. Polo and knit dresses are allowed but must be solid school colors.

**Spirit Day & Fridays:** Students may wear shirts that are more casual and show their school spirit. Shirts must be Christian appropriate and school colors. On occasion, we have special events that may require normal uniforms. These will be communicated by newsletters and teacher communication.

**Shoes:** Shoes must always be worn. Flip flops and athletic sandals are not permitted, Chaco-style sandals would be an exception. Socks and shoes are to be worn appropriately.

**Outerwear:** Any outerwear worn inside the classroom must be school colors (navy, burgundy, gray, or white). Outerwear must have a dress code approved shirt underneath. Coats and jackets are at the discretion of the parents, but should reflect the spirit of the uniform purpose, that is to be modest and not a disruption.

**Hair:** Hair must be clean/neat and well groomed. Extreme hairstyles or hair colors that are not natural are not acceptable. Hair bows, ribbons, and barrettes should also respect the uniform

purpose. Hats and other cold weather gear are all allowed during cold weather, but not permitted to wear indoors.

**Face:** Facial hair/beards must be clean, neat, and well-groomed. Make-up (girls only) must look natural. Sunglasses are to be worn outdoors.

**Accessories:** Jewelry or other accessories which distract from the educational process, or which present a safety concern will not be allowed. Body piercings are not allowed except to the ears. Boys- no jewelry worn in piercings while at school or school-related events. Visible tattoos are not permitted.

Clothing should not be too loose, too tight, too revealing, ripped, torn, jeweled, glittery, or worn inappropriately.

If in doubt about clothing choice for LCCA, please discuss concerns with the administration.

## Dress Code Violations

All students are expected to be in uniform on the first day of school and every day of the school year. The only exceptions will be on designated spirit or casual days. If a student is out of dress code, a parent or guardian may be contacted, and the student will be required to have a proper uniform brought to them. The student must remain at the office until the infraction has been corrected. When a dress code violation can be corrected immediately, the teacher or administrator will speak with the student and make the appropriate uniform corrections before returning to class. A note will be sent home to parents as a reminder.

Any class time missed to correct a dress code violation will be considered unexcused absences. If a violation of the dress code is continuous, the student will receive a disciplinary action (i.e., detention).

## Conduct and Discipline

Discipline is the training of a student to instill character development. This training is to help the student develop a pattern of Christian behavior, to produce self-control, to internalize values, and to give the student a moral compass. Lenoir City Christian Academy, a ministry of First Baptist Church Lenoir City, believes in the inerrancy of the Bible. Decisions will be based upon biblical principles. Effective discipline is one of the important functions of any school.

## Expectations

- Students should show Christ-like behavior and honor authority.
- Students should demonstrate respect to LCCA's faculty and staff (Romans 3:2)
- Students should demonstrate respect to fellow students (Ephesians 4:29, 32)
- Students should be respectful to LCCA property and property of others.

A parent/guardian who has a question concerning the decisions of any teacher should call the teacher to set up an appointment and discuss the matter with the teacher. Parents/guardians should not plan on discussing anything with the teacher in drop-off, pick-up lines, hallways, lunch, etc.

## **Unauthorized Food, Toys, Games, etc.**

We ask that you not send electronics, toys, snacks, gum, candy, etc. All unauthorized items must remain at home. There are days teachers will allow students to bring in something for an activity or free time. Please check with your student's teacher for details. If a student brings an unauthorized item, the teacher can confiscate it until the end of the day or send it to the front office to pick it up at the end of the day.

## **Student Electronics**

Electronic devices include cell phones, iPods, iPads, tablets, Chromebooks, and e-readers. With technology increasing, LCCA wants students to learn to use these devices properly. If instructed by a teacher, students may use electronic devices for educational purposes during class time.

## **Cell Phone Policy for Students**

The use of cell phones in any matter during the school instructional day is not allowed unless authorized by a school administrator or the current classroom teacher. It is a student's responsibility to ensure that his/her cell phone is turned off completely and kept out of sight during the school day. A student is personally and solely responsible for the security of his/her cell phone. LCCA will not assume responsibility for theft, loss, or damage of a cell phone. Students in Kindergarten – 5th Grade are not permitted to carry cell phones to school.

## **Consequences for Student Misuse of Electronic Devices**

First offense—Device will be held by the faculty member. The student may collect the device at the end of the school day.

Second offense—Device will be held by the school office. The parents must collect the device from the office at the end of the school day.

Third offense—Device will be held by school administration. The parents must collect the device from the office at the end of the school day.

# Elementary (Kindergarten – 5th Grade) Discipline Policy

At the elementary level, students are learning the basics of what it means to be wise. During this time, our desire is that students would learn to be obedient to those in authority and to show respect in all interactions. Other actions that would show that a student is growing in wisdom at this level include:

- Walking and using appropriate volume in hallways
- Finding ways to be helpful
- Saying please and thank you
- Acting with a servant's heart

## Levels of Misbehavior

### 1st Level (“Simple” Misbehaviors)

Teachers will give clear instruction on what behavior is expected of students in the classroom and other times during the day. They will instruct students and remind them when unacceptable actions occur and will contact parents/guardians to work to solve in-class issues.

Repeated behavior violations will receive consequences to remind them they are not following the expectations and rules. Consequences at this level may include being asked to sit away from the group, a seating change, etc.

Repeated Level 1 behavior infractions will be documented in FACTS. Level 1 offenses include, but not limited to: Disruption of class Failure to follow instructions Not keeping hands to one's self Inappropriate language or joking Disrespectful language or action Dress code infraction

### 2nd Level (“Foolish” Misbehaviors)

If a child continues to not follow the rules and expectations after warnings and minor consequences, further consequences will be implemented and the administration will be consulted. Consequences at this level could include missing recess (think walking), eating lunch away from the class, or spending some time in the office. Level 2 offenses will be documented in FACTS.

- Repeated level 1 offenses
- Cheating or lying
- Defacing of school property
- Vulgarity or profanity

### 3rd Level (“High Level” Misbehaviors)

A child that continues with inappropriate actions after receiving the more serious consequences in Level 2, or does something more serious, such as the offenses listed below, will receive

consequences that are intended to let the child and parent/guardian know that they are a serious violation of academy policy. Students committing a Level 3 event will be immediately removed from the classroom and required to leave school as soon as the parent/guardian can come to the school. The administration will then determine the appropriate consequences. These behaviors will result in suspension (in or out of school), probation, or expulsion. Level 3 offenses include but are not limited to the following:

- Open defiance of disrespect of teachers or administration
- Bullying (repeated mean behavior toward another student)
- Fighting, or extreme disruptive behavior
- Gross vulgarity or profanity
- Biting
- Stealing
- Vandalism
- Any other aggressive or unsafe behaviors
- The use, possession or distribution of illegal drugs, alcohol, tobacco products, fireworks, explosives, or weapons of any kind.
- Pulling a fire alarm or tampering with safety equipment.

## **Probation**

A student may be placed on probation for any of the following reasons:

- When showing insufficient academic progress due to neglect of studies;
- When showing insufficient progress from student or parent/guardian to improve social/emotional or behavioral development;
- When parents/guardians fail to comply with and support the disciplinary procedures of the academy.

Probation gives students opportunities to correct their problems. A student on probation loses all positions of responsibility, which may or may not be restored after probation ends. Students may not participate in athletics or other extra-curricular activities when on probation.

## **Handgun Carry Permit Policy**

As a ministry of the First Baptist Church of Lenoir City, Tennessee, the Lenoir City Christian Academy hereby embraces the following Handgun Carry Permit Policy of the First Baptist Church of Lenoir City in accordance with Policy 7.09 of said church's official policy manual.

To wit:

1. First Baptist Church shall permit the carrying of handguns on all property constituting the campus of the Church and in all buildings owned or operated by the Church by persons qualified under the following conditions: a) No person who is otherwise prohibited from

possessing a handgun is permitted to carry a handgun on First Baptist Church property;  
b) The person must have a valid Tennessee handgun carry permit, pursuant to TCA § 39-17-1351; and c) The person must keep handgun in their possession and on their person

2. No policy shall be established, by action or inaction, by any entity, inside or outside the Church that infringes on or supersedes this policy.

It shall further be the policy of Lenoir City Christian Academy that its official Handgun Carry Permit Policy will automatically follow (or default to) any revisions or changes of First Baptist Church of Lenoir City's official church Handgun Carry Permit Policy.

This action has been taken in compliance with the attached legislation duly authorized by the State of Tennessee and in force as state law as of April 6, 2016. Moreover, pursuant to section (c) (1) of said attached legislation, this information will be disseminated to all appropriate parties associated with the school as well as the relevant civil and law enforcement authorities.

Attachment: 49-50-803. State of Tennessee Handgun Carry Policy.

(a)(1) The board or governing entity of each private K-12 school, or the chief administrative officer if the school does not have a board or governing entity, may establish a handgun carry policy for any property on which the school is located that is owned or operated by the school and for any building structure located on the school property.

(a)(2) Any handgun carry policy adopted by the board of governing entity, or the chief administrative officer when appropriate, may:

(A) Prohibit the carrying or possession of a handgun on the property of, or in a building located at, a private school.

(B) Permit the carrying of handguns by persons qualified under subsection (b) on all property constituting the campus of the school and in all buildings owned or operated by the school; or

(C) Permit the carrying of handguns by persons qualified under subsection (b) in certain areas on the property of the school or in certain buildings but prohibit the carrying in other areas or buildings.

(b) If the board or governing entity, or the chief administrative officer when appropriate, permits the possession of handguns in accordance with this section at the private school, the following rules and limitations shall apply:

(1) No person who is otherwise prohibited from possessing a handgun is permitted to carry a handgun on private school property.

(2) The person must have a valid Tennessee handgun carry permit, pursuant to § 39-17-1351; and

(3) No private institution that permits the possession of handguns on the property owned or operated by the institution pursuant to this section shall be required to post signs as required by § 39-17-1309 (d).

(c)(1) The handgun carry policy for each private school shall be reduced to writing, disseminated in a manner likely to ensure that it is known by students attending the school, the parent or guardian of each student, the faculty and other employees, and others who may go upon the grounds or enter a building on property owned or operated by the school. The policy shall be made available in the principal's office to anyone desiring a copy and distributed to the parents of children enrolled in the school by a method or methods reasonably likely to ensure dissemination of the policy, such as e-mails, text messaging, or posting on the school's website.

(c)(2) The policy shall go into effect thirty (30) days after it is adopted and disseminated as provided in subsection (c).

(d) If a private K-12 school does not adopt a handgun carry policy in accordance with subsection (1), then the carrying or possession of a firearm is prohibited in accordance with § 39-17-1309.

(d) The chief administrative officer shall submit a copy of the handgun carry policy for the school to the sheriff's department and, if applicable, the police department with jurisdiction over the school.



# Academy Contact Information



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